

**VILLAGE OF NEW GLARUS
PERSONNEL/FINANCE COMMITTEE
Village Hall Board Room - 319 2ND Street, New Glarus, WI
2/6/24 6:30 p.m.**

AGENDA:

1. Call to order
2. Public comments
3. Approval of 1.16.24 Minutes
4. Approval of Claims
5. Adjournment

Roger Truttman, Chair
Finance/Personnel Committees

POSTED: N.G. Village Hall 2/2/24
 N.G. Post Office 2/2/24
 Bank of New Glarus 2/2/24

Kelsey A. Jenson, Clerk

PURSUANT TO APPLICABLE LAW, NOTICE IS HEREBY GIVEN THAT A QUORUM OR A MAJORITY OF THE NEW GLARUS VILLAGE BOARD OF TRUSTEES MAY ATTEND THIS MEETING. INFORMATION PRESENTED AT THIS MEETING MAY HELP FORM THE RATIONALE BEHIND FUTURE ACTIONS THAT MAY BE TAKEN BY THE NEW GLARUS VILLAGE BOARD.

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE VILLAGE CLERK FOR ASSISTANCE AT 527-2510.

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
1/16/2024

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Gof Thomson, Roger Truttman, Peggy Kruse. Also present: Police Chief Jeff Sturdevant, Village Administrator Lauren Freeman, Public Works & Utilities Director Joe Cockroft

PUBLIC COMMENTS: None.

APPROVAL OF 12/19/23 MINUTES: Motion by Roger Truttman and second by Peggy Kruse to approve the 12/19/23 minutes. Motion carried 3-0.

CLAIMS: Kruse, Thomson, and Truttman compared actual billings to the check register. Motion by Peggy Kruse and second by Roger Truttman to approve the following claims: ACH for payroll expenses, health insurance, credit card; e-check for life insurance; wire for power bill; payroll vouchers 17803 to 17827 totaling \$43,045.57, payroll vouchers 17828 to 17852 totaling \$21,518.76, and payroll vouchers 17853 to 17876 totaling \$18,158.66; and checks 42699 to 42739 totaling \$111,335.26, checks 42740 to 42749 totaling \$175,856.08, checks 42750 to 42776 totaling \$23,724.00, and checks 42777 to 42807 totaling \$661,175.03. Motion carried 3-0.

ADJOURN: Being no further business, President Truttman adjourned the meeting at 6:55 p.m.

-Lauren Freeman,
Village Administrator

Report Criteria:
 Report type: GL detail
 Check.Check Issue Date = 02/07/2024

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
42808										
02/24	02/07/2024	42808	5821	AQUACHEM OF AMERICA INC	WWTP CHEMICALS	9019AQ	1	40-00-53630-340-001	3,654.00	3,654.00
Total 42808:										3,654.00
42809										
02/24	02/07/2024	42809	6121	AUTO VALUE NEW GLARUS	PARTS	709053565	1	10-00-53240-350-000	252.20	252.20
02/24	02/07/2024	42809	6121	AUTO VALUE NEW GLARUS	PARTS	709053565	2	50-20-58480-000-933	4.10	4.10
02/24	02/07/2024	42809	6121	AUTO VALUE NEW GLARUS	PARTS	709053565	3	10-00-53470-310-000	26.36	26.36
Total 42809:										282.66
42810										
02/24	02/07/2024	42810	1165	BAKER & TAYLOR BOOKS	Library	2038031391	1	25-00-55110-310-001	878.00	878.00
Total 42810:										878.00
42811										
02/24	02/07/2024	42811	1175	BANK OF NEW GLARUS	lock box rents	00801210	1	30-00-55120-310-000	57.00	57.00
02/24	02/07/2024	42811	1175	BANK OF NEW GLARUS	lock box rents	00801210	2	10-00-51420-310-000	57.00	57.00
Total 42811:										114.00
42812										
02/24	02/07/2024	42812	1275	BORDER STATES ELECTRIC SU	#4/0 AL TRIPLEX URD STR / PER FT	927638795	1	50-00-15400-000-154	2,110.30	2,110.30
Total 42812:										2,110.30
42813										
02/24	02/07/2024	42813	4935	C.D. SMITH CONSTRUCTION IN	2023 PROJECT	9	1	40-00-53600-810-027	425,417.00	425,417.00
Total 42813:										425,417.00
42814										
02/24	02/07/2024	42814	4965	CGC INC.	WWTP PROJECT	66487	1	40-00-53600-810-027	937.40	937.40

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 42814:										937.40
42815										
02/24	02/07/2024	42815	1555	CULLIGAN WATER CONDITIONI	wwtp	01192024	1	40-00-53600-291-000	19.55	19.55
Total 42815:										19.55
42816										
02/24	02/07/2024	42816	1590	DELTA DENTAL	FEBRUARY DENTAL	2079291	1	10-00-51415-130-000	15.02	15.02
02/24	02/07/2024	42816	1590	DELTA DENTAL	FEBRUARY DENTAL	2079291	2	10-00-51420-130-000	86.34	86.34
02/24	02/07/2024	42816	1590	DELTA DENTAL	FEBRUARY DENTAL	2079291	3	10-00-51510-130-000	70.64	70.64
02/24	02/07/2024	42816	1590	DELTA DENTAL	FEBRUARY DENTAL	2079291	4	10-00-52100-130-000	37.56	37.56
02/24	02/07/2024	42816	1590	DELTA DENTAL	FEBRUARY DENTAL	2079291	5	10-00-52120-130-000	313.95	313.95
02/24	02/07/2024	42816	1590	DELTA DENTAL	FEBRUARY DENTAL	2079291	6	10-00-53100-130-000	180.93	180.93
02/24	02/07/2024	42816	1590	DELTA DENTAL	FEBRUARY DENTAL	2079291	7	22-00-51420-130-000	8.99	8.99
02/24	02/07/2024	42816	1590	DELTA DENTAL	FEBRUARY DENTAL	2079291	8	25-00-55110-130-000	246.86	246.86
02/24	02/07/2024	42816	1590	DELTA DENTAL	FEBRUARY DENTAL	2079291	9	40-00-53600-130-000	152.88	152.88
02/24	02/07/2024	42816	1590	DELTA DENTAL	FEBRUARY DENTAL	2079291	10	45-00-53440-130-000	30.66	30.66
02/24	02/07/2024	42816	1590	DELTA DENTAL	FEBRUARY DENTAL	2079291	11	50-10-58450-000-926	311.83	311.83
02/24	02/07/2024	42816	1590	DELTA DENTAL	FEBRUARY DENTAL	2079291	12	50-20-58450-000-926	159.68	159.68
Total 42816:										1,615.34
42817										
02/24	02/07/2024	42817	5299	DEPARTMENT OF ADMINISTRA	NEW GLARUS UTILITIES PB FEES	505-0000087	1	50-00-26300-000-253	2,693.16	2,693.16
Total 42817:										2,693.16
42818										
02/24	02/07/2024	42818	1630	DIGGERS HOTLINE INC	PREPAY TICKETS	240 1 38001	1	50-10-58210-200-572	232.44	232.44
02/24	02/07/2024	42818	1630	DIGGERS HOTLINE INC	PREPAY TICKETS	240 1 38001	2	50-20-58210-100-652	125.16	125.16
Total 42818:										357.60
42819										
02/24	02/07/2024	42819	1795	FUNSETH, KEVIN	HOTEL	02012024	1	50-10-58470-100-930	288.00	288.00
02/24	02/07/2024	42819	1795	FUNSETH, KEVIN	MILEAGE	02012024	2	50-10-58470-100-930	98.89	98.89

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 42819:										386.89
42820										
02/24	02/07/2024	42820	1900	GORDON FLESCH CO INC	Copies over annual base	IN14529372	1	10-00-51415-310-000	43.18	43.18
02/24	02/07/2024	42820	1900	GORDON FLESCH CO INC	Copies over annual base	IN14529372	2	10-00-51420-310-000	43.18	43.18
02/24	02/07/2024	42820	1900	GORDON FLESCH CO INC	Copies over annual base	IN14529372	3	10-00-51510-310-000	43.19	43.19
Total 42820:										129.55
42821										
02/24	02/07/2024	42821	4881	GREEN COUNTY LAW ENFORC	2024 DUES	01112024	1	10-00-52100-310-000	25.00	25.00
Total 42821:										25.00
42822										
02/24	02/07/2024	42822	5596	GREEN COUNTY TREASURER	2024 TAX collection	1039	1	10-00-51510-310-000	800.01	800.01
Total 42822:										800.01
42823										
02/24	02/07/2024	42823	1925	GREEN CTY HIGHWAY DEPT	Salt	01162024	1	10-00-53460-310-000	4,129.71	4,129.71
Total 42823:										4,129.71
42824										
02/24	02/07/2024	42824	5930	HYDROCORP	CROSS CONNECTION	0076243-IN	1	50-20-58420-000-923	345.00	345.00
Total 42824:										345.00
42825										
02/24	02/07/2024	42825	6197	JENSON, KELSEY	1099 TAX FORMS	01252024	1	10-00-51510-310-000	13.79	13.79
Total 42825:										13.79
42826										
02/24	02/07/2024	42826	6107	JOHNSON, EMERY	WPPI SCHOLARSHIP	02012024	1	50-00-26300-100-253	500.00	500.00

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 42826:										500.00
42827										
02/24	02/07/2024	42827	6257	KOSMEDER, WILLIAM	MILEAGE	01012024	1	50-10-58470-100-930	222.04	222.04
02/24	02/07/2024	42827	6257	KOSMEDER, WILLIAM	MEALS	01012024	2	50-10-58470-100-930	60.51	60.51
Total 42827:										282.55
42828										
02/24	02/07/2024	42828	6231	KROHN, HUNTER	MEAL REIMBURSEMENT	01172024	1	10-00-52140-310-000	22.00	22.00
Total 42828:										22.00
42829										
02/24	02/07/2024	42829	2480	MEUW	KOSMEDER TRAINING	4231	1	50-10-58470-100-930	295.00	295.00
Total 42829:										295.00
42830										
02/24	02/07/2024	42830	2515	MIDWEST TAPE LLC	Library	504866272	1	25-00-55110-310-003	331.88	331.88
Total 42830:										331.88
42831										
02/24	02/07/2024	42831	4245	MONROE HEATING & SHEET M	WWTP	115207	1	40-00-53630-350-000	1,659.40	1,659.40
02/24	02/07/2024	42831	4245	MONROE HEATING & SHEET M	repairs at Village Garage	115207	2	10-00-53230-350-000	158.21	158.21
Total 42831:										1,817.61
42832										
02/24	02/07/2024	42832	5607	MSA PROFESSIONAL SERVICE	TID#4 - HOTEL	000924	1	22-00-57200-290-000	490.00	490.00
02/24	02/07/2024	42832	5607	MSA PROFESSIONAL SERVICE	TID #4 Annual Report	000924	2	22-00-57200-290-000	60.00	60.00
02/24	02/07/2024	42832	5607	MSA PROFESSIONAL SERVICE	TID #3 Annual Report	000924	3	21-00-57200-290-000	60.00	60.00
Total 42832:										610.00
42833										
02/24	02/07/2024	42833	2695	NEW GLARUS CHAMBER OF C	2023 4TH QUARTER	01312024	1	11-00-56711-310-000	15,897.82	15,897.82

M = Manual Check, V = Void Check

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 42833:										15,897.82
42834										
02/24	02/07/2024	42834	4754	NEW GLARUS HARDWARE	SUPPLIES	061243	1	50-10-58210-000-562	47.95	47.95
02/24	02/07/2024	42834	4754	NEW GLARUS HARDWARE	SUPPLIES	061243	2	40-00-53630-340-000	44.29	44.29
02/24	02/07/2024	42834	4754	NEW GLARUS HARDWARE	SUPPLIES	061243	3	50-10-58220-000-575	4.99	4.99
02/24	02/07/2024	42834	4754	NEW GLARUS HARDWARE	SUPPLIES	061243	4	45-00-53442-310-000	69.90	69.90
02/24	02/07/2024	42834	4754	NEW GLARUS HARDWARE	SUPPLIES	061243	5	10-00-53230-350-000	250.00	250.00
Total 42834:										417.13
42835										
02/24	02/07/2024	42835	6168	ODP BUSINESS SOLUTIONS LL	Clerk Office Supplies	3501490360	1	10-00-51420-310-000	73.90	73.90
Total 42835:										73.90
42836										
02/24	02/07/2024	42836	2945	PUBLIC SERVICE COMMISSION	PSC ASSESSMENT	2312-I-04100	1	50-20-19000-000-107	116.26	116.26
Total 42836:										116.26
42837										
02/24	02/07/2024	42837	3075	ROY'S MARKET INC	WWTP	010120204	1	40-00-53630-291-003	22.50	22.50
Total 42837:										22.50
42838										
02/24	02/07/2024	42838	5981	SABEL MECHANICAL LLC	repairs at WWTP	230949	1	40-00-53630-350-000	4,885.53	4,885.53
Total 42838:										4,885.53
42839										
02/24	02/07/2024	42839	4398	SIRCHIE ACQUISTION COMPAN	PD Supplies	0627255-IN	1	10-00-52130-310-000	15.75	15.75
Total 42839:										15.75
42840										
02/24	02/07/2024	42840	2490	SLOAN IMPLEMENT	Parts	3368684	1	10-00-53240-350-000	358.32	358.32

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 42840:										358.32
42841										
02/24	02/07/2024	42841	6293	SNYDER & ASSOCIATES	WATER TOWER	123.1357.30-	1	50-20-19000-000-107	5,000.00	5,000.00
Total 42841:										5,000.00
42842										
02/24	02/07/2024	42842	3190	SOUTH CENTRAL LIBRARY SYS	2024 member fees	24-123	1	25-00-55110-310-013	17,752.00	17,752.00
02/24	02/07/2024	42842	3190	SOUTH CENTRAL LIBRARY SYS	LIBRARY	24-123	2	25-00-55110-310-006	140.00	140.00
Total 42842:										17,892.00
42843										
02/24	02/07/2024	42843	3210	SPEE-DEE DELIVERY SERVICE	Shipping for WWTP	911062	1	40-00-53630-291-003	201.09	201.09
Total 42843:										201.09
42844										
02/24	02/07/2024	42844	3250	STRAND ASSOCIATES INC	2023 PROJECT	0205817	1	40-00-53600-810-027	20,117.33	20,117.33
02/24	02/07/2024	42844	3250	STRAND ASSOCIATES INC	WWTP Extras	0205818	1	40-00-53600-291-000	310.77	310.77
Total 42844:										20,428.10
42845										
02/24	02/07/2024	42845	3255	STREICHER'S	BREY BALLISTIC VEST REPLACEMENT	11678970	1	10-00-52120-130-000	942.99	942.99
Total 42845:										942.99
42846										
02/24	02/07/2024	42846	6127	SYMDON AUTO	2021 Dodge Durango	01112024	1	10-00-52120-350-000	242.98	242.98
Total 42846:										242.98
42847										
02/24	02/07/2024	42847	3335	TDS TELECOM	PD PHONE AND INTERNET	01222024	1	10-00-52100-220-000	83.47	83.47

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 42847:										83.47
42848										
02/24	02/07/2024	42848	5963	TOP PACK DEFENSE LLC	Brey U/A	12355	1	10-00-52120-130-000	447.89	447.89
Total 42848:										447.89
42849										
02/24	02/07/2024	42849	3420	TOWN & COUNTRY ENG INC	ENGINEERING	26200	1	50-20-19000-000-107	3,670.00	3,670.00
02/24	02/07/2024	42849	3420	TOWN & COUNTRY ENG INC	GIS CONVERSION	26203	1	50-20-58470-300-930	138.34	138.34
02/24	02/07/2024	42849	3420	TOWN & COUNTRY ENG INC	GIS CONVERSION	26203	2	40-00-53600-310-001	138.33	138.33
02/24	02/07/2024	42849	3420	TOWN & COUNTRY ENG INC	GIS CONVERSION	26203	3	45-00-53440-310-001	138.33	138.33
Total 42849:										4,085.00
42850										
02/24	02/07/2024	42850	4424	UBS FINANCIAL SERVICES	2023 LOSA	01082023	1	10-00-13140-000-000	13,417.60	13,417.60
Total 42850:										13,417.60
42851										
02/24	02/07/2024	42851	5927	UNIFORM DEN EAST INC	BENNETT U/A	90080	1	10-00-52120-130-000	381.75	381.75
Total 42851:										381.75
42852										
02/24	02/07/2024	42852	3991	WE ENERGIES	Chalet gas bill	01302024	1	30-00-55120-220-000	195.79	195.79
02/24	02/07/2024	42852	3991	WE ENERGIES	garage gas bill	01302024	2	10-00-53230-220-000	1,359.78	1,359.78
02/24	02/07/2024	42852	3991	WE ENERGIES	gas bill - Pool & Bathhouse	01302024	3	10-00-55420-220-000	34.22	34.22
02/24	02/07/2024	42852	3991	WE ENERGIES	WWTP gas bill	01302024	4	40-00-53600-220-000	1,719.47	1,719.47
02/24	02/07/2024	42852	3991	WE ENERGIES	Village hall gas bill	01302024	5	10-00-51600-220-000	918.95	918.95
02/24	02/07/2024	42852	3991	WE ENERGIES	L&W gas bill	01302024	6	50-10-58480-000-933	202.61	202.61
02/24	02/07/2024	42852	3991	WE ENERGIES	L&W gas bill	01302024	7	50-20-58480-000-933	67.54	67.54
02/24	02/07/2024	42852	3991	WE ENERGIES	L&W gas bill	01302024	8	50-10-58220-000-575	101.30	101.30
02/24	02/07/2024	42852	3991	WE ENERGIES	L&W gas bill	01302024	9	50-20-58220-000-653	101.30	101.30
02/24	02/07/2024	42852	3991	WE ENERGIES	L&W gas bill	01302024	10	50-10-58410-000-921	135.07	135.07
02/24	02/07/2024	42852	3991	WE ENERGIES	L&W gas bill	01302024	11	50-20-58410-000-921	67.54	67.54

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 42852:										4,903.57
42853										
02/24	02/07/2024	42853	3730	WI DEPT OF JUSTICE-TIME	Time System Annual Billing	01162024	1	10-00-52100-240-000	1,026.00	1,026.00
Total 42853:										1,026.00
Grand Totals:										538,607.65

Report Criteria:
 Report type: GL detail
 Check.Check Issue Date = 02/07/2024